



# Role of Student Adviser/ College Office/ Student Desk

Hi, my name is Eabha. I'm a English student and also work part time at the Student Desk. Today I'm going to give you a quick overview of the roles of the College Office, Student Advisers, and the Student Desk. You can find all the links mentioned in this video on the [UCD current students website](#).

Each course (programme in UCD) is supported by a [College/School Office](#). They are your first point of contact if you need academic advice or pastoral support. They are there to help you with any concern or query relating to your degree programme.

Some of the key areas your College/School Office can help you with are:

- Module Registration advice.
- Academic Programme advice.
- Extenuating circumstances/ medical certificates.
- Withdrawals from/re-admission to programmes.
- Referral to Student Adviser/ faculty/ Disability Support Services.



[UCD Student Advisers](#) are there to support you with any personal, social, financial or emotional issues in a confidential manner. [Your Student Adviser](#) can offer you time and space to explore any of these.

The [Student Desk](#) can support you with various issues such as

- [Fees](#).
- [Official documents](#).
- [Form stamping](#).
- [Exams](#).
- [UCD Connect](#).
- [Registration](#).
- [Garda vetting](#).
- [Your student record](#).
- [Admissions](#).

and more.

If you have any questions, [please contact the Student Desk](#) and we'll be happy to help.

Thanks for watching, bye.